

Do you Want to be part of the HMS Student Council

About the HMS Student Council

- ➡ Do you want to make a difference this year?
- ➡ Do you want school to be an even more fun and exciting place to be?
- ➡ The HMS Student Council plans and organizes events for middle school students as well as create fundraisers to help the community.

Who Can Participate?

- ➡ The HMS Student Council will consist of students in Grades 6-8. Members must complete an application and meet the academic requirements
- ➡ We are looking for some dynamic, enthusiastic, and committed Middle School students to join the Student Council for the 2019-2020 school year. Qualities necessary for any member on student council are:
 - **Leadership skills** – Are you willing to lead committees and be a representative for your class?
 - **Creative** – Are you able to think of new and exciting activities and fundraisers for the student council?
 - **Communicative** – Are you able to share ideas with other student council members, your class and all of middle school?
 - **Team player** – You could be working with a team to generate ideas and organize events for the Student Council.
 - **Responsibility** – You may be responsible for running activities throughout the school and you must be reliable.
 - **Commitment** – This is a yearlong activity and if you volunteer now, you will be expected to come to all meetings for the remainder of the year. There will be at least 8 meetings throughout the year after school, so if this does not fit into your schedule, please do not volunteer.

Benefits of Participating

Students should consider this the Extra Curricular Activity (ECA) because it helps to build character, leadership, decision making, organization skills and responsibility.

When & Where Does The Club Meet?

Students joining student council will be supervised by Mrs. E. Brooks room 508. Meetings will be held every 1st and 3rd Wednesday of each month at 8:00 a.m. in the front gym lobby.

Staff Advisor & Additional Information

For additional information about the HMS Student Council, please contact Mrs. E. Brooks (ISS).

2019-2020 Student Council Application Timeline

- ➡ **August 2^{1st}** - Students may begin picking up packets before or after school in room 508.
- ➡ **Sept. 4th**- Deadline for submission of completed packet to Mrs. E. Brooks room 508 by 4:15pm
- ➡ NO packets will be accepted after the deadline.
- ➡ **September 13th** -Campaign videos for people running for President, Vice President, Secretary, and Treasurer need to be submitted to Mrs. E. Brooks no later than 4:15pm.
- ➡ **Sept 16th**- Campaign Posters can be hung up in Cafeteria.
- ➡ **Sept 18th** - Elections will take place in all ELT classes.

HMS Student Council

Member Application Packet

This packet contains information for students wishing to become involved as HMS Student Council Officers for the 2019-2020 school year. Students **MUST** read all portions of this document carefully, complete all necessary pages, obtain all required documents to be returned with the application **AND** meet all deadlines contained in this packet. Do **NOT** submit individual pages/documents – submit the entire packet at one time!

6th, 7th, or 8th grade Student Council Representatives can run for an office in Student Council. 8th grade students are the only ones eligible to run for the office of president. All candidates running for an office can campaign and must make a one-minute campaign video telling the students, who you are, what position you are running for, why you want to be selected, and an idea of what you would like to fight for if elected.

Eligibility for Student Council Officer

1. An officer of StuCO must have no grade below an “C” for any six weeks grading period during the current or following semester.
2. An officer must not have any truancy at any time during any semester.
3. Any officer who grades fall below a “C” in any class for any grading period during any semester shall be placed on probation for 6 weeks. Any further infractions will result in the removal of said representative from participation in StuCo.

Application Packets Must Include the Following . . .

- ➡ **Student Council Questionnaire:** This is your chance to demonstrate quality writing and thinking skills. The Student Council Questionnaire will provide the advisor with valuable information concerning your skills as a student leader.
- ➡ **Student Council Parent Permission Slip:** Each candidate must submit a signed permission slip.
- ➡ **ALL** paperwork must be submitted, fully completed in order to be reviewed by Mrs. E. Brooks.

Partially completed or late (*past the deadline*) packets will **NOT** be reviewed and those students will not be eligible for Student Council.

Responsibilities of All Members

1. Attend **ALL** scheduled meetings. Three unexcused absences will result in dismissal from the Council.
2. Serve on one standing committee and at least one activity/event committee during the year and contribute time and effort to help make each Student Council sponsored activity the best it can be.
3. Act responsibly at all meetings and activities/events and as a leader at HMS.
4. Keep all grades above a “C”.
5. Good citizenship is a must. Student Council is a team.
6. Solicit input from your team. You **ARE** their representative.
7. Attend all committee meetings and perform all assigned responsibilities at activities/events.

Henderson Middle School Student Council Member Application 2019-2020



Student Name: _____ Grade/Team: _____

Homeroom Teacher: _____ T-shirt size: _____

Email Address (if available): _____

Elementary/Feeder School: _____

Other Student Organizations (outside of HMS Student Council):

_____, _____, _____

Would you be willing to take on the responsibility of being a committee member/officer?
YES or NO

Student Contract:

- ☐ I will come to school regularly and on time.
- ☐ I am a role model for other students.
- ☐ I will be able to attend all meetings.
- ☐ I will try my best every day.
- ☐ I will show respect to everyone around me.
- ☐ I will take responsibility for my actions.
- ☐ I am proud of my school and want to make the school even better.

Student Signature: _____ Date: _____

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I am aware that my son/daughter is interested in participating in HMS Student Council for the 2019-2020 school year. He/she is dependable, assumes leadership in a positive manner, and will attend all required meetings and activities. Meetings will be held the 1st and 3rd Wednesday of month at 8:00 a.m. in the gym front lobby. If you have any question or concerns please contact E. Brooks (ISS teacher) at Eliscia_Brooks@dekalbschoolsga.org

Parent/Guardian Signature: _____ Date: _____

Email address: _____

Home Phone: _____ Cell Phone: _____

Student Council Parent Permission 2019-2020

Student Council Parent Permission Slip

Student Name: _____ Grade/Team_____

We are aware that our daughter/son is a class representative for Student Council at Henderson Middle School. We have gone over member responsibilities and understand that these positions require effort, diligence and leadership qualities. We also understand that failure to perform the specific duties that have been outlined may result in our son's/daughter's dismissal.

We further acknowledge the fact that parents are an integral part of Student Council's success and whenever the need arises, we will be willing to provide transportation for our daughter's/son's meetings and special events. We also realize that we may be asked to volunteer to chaperone special events.

Parent Information:

Parent/Guardian Signature: _____ Date: _____

Email Address

Phone Number

Best Mode of Contact

Student Council Member Petition

I _____ understand that as a member of Student Council I would have the responsibility of upholding the rules of the school, the Council, and represent the student body of Warroad High School. I would be willing to accept disciplinary action if I fail in these responsibilities as a member of Student Council.

Please obtain the following signatures as endorsements for your application.

Faculty Signatures:

1. _____ 2. _____

Student Signatures (obtain 15 signatures from students who endorse your decision):

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

If applying for Student Council, which of the following officer positions are you interested in running for (circle):

President

Vice President

Treasurer

Secretary

Duties of Student Council Leaders



President

- ❖ Represent the student body at school, district, and civic meetings
- ❖ Develop agenda for and preside at student council meetings.
- ❖ Knows the basic rules of parliamentary procedure.
- ❖ Votes when there is a tie.
- ❖ Conducts him/herself with academic integrity and exemplary conduct.

Vice President

- ❖ Represent the student body at school, district, and civic meetings (as requested by the president)
- ❖ Knows the basic rules of parliamentary procedure.
- ❖ Serves in the absence of the president.
- ❖ Coordinates the work of committees.
- ❖ Heads important committees.
- ❖ Conducts him/herself with academic integrity and exemplary conduct.

Secretary

- ❖ Keeps accurate minutes of meetings.
- ❖ Handles all council correspondence.
- ❖ Reports at each meeting the minutes from previous meeting.
- ❖ Type materials for student council officers and committee chairpeople.
- ❖ Conducts him/herself with academic integrity and exemplary conduct.



Treasurer



- ❖ Presents proposed budget of activities to the student council.
- ❖ Handles all funds.
- ❖ Keeps accurate record on income and expenses.
- ❖ Reports at each meeting on money matters.
- ❖ Coordinates fundraising projects of the student council.
- ❖ Conducts him/herself with academic integrity and exemplary conduct.

Student Council Campaign Guidelines 2019-2020

Congratulations on choosing to run for an officer position. Candidates will be allowed to put up 2 campaign posters that will be hung up in the cafeteria and they will video tape a one-minute speech that will be shown morning announcements.

If you only want to be a member of Student Council, you DO NOT have to create a video or posters.

Campaign Guidelines:

1. One-minute campaign video telling the students, who you are, what position you are running for, why you want to be selected, and an idea that you would like to fight for if you are elected. The video is due on September 13th. If you take the video on your phone you can send it by email, if you take it on a camera make sure it will play on Windows Media Player. Video needs to be given to Mrs. E. Brooks by email or on a flash drive.
2. Candidates may submit a maximum of 2 posters to E. Brooks for campaigning to be hung in Cafeteria. Bring posters by September 13th by 4:15 pm.
3. Students may not hand out food, candy or money during campaigning.
4. Students may not use dangerous items or an item that may pose a disruption to the school's instructional setting.
5. Students may talk to students and tell them their campaign platform. (It is strongly advised to not make promises that cannot be fulfilled.)
6. After the video speeches are aired, students will vote in their ELT classrooms. Votes will be collected, and tallied, and then on September 20th the officers will be announced.

Student Council Questionnaire

For both Members and Officers to complete

Directions: Please answer the following questions utilizing your best writing and thinking skills. Give the questions serious thought before answering. You must write your answers in ink, or you may “type” them. Answers which are not legible will be considered incomplete. Only completed questionnaires will be accepted. You may use the back of this sheet to finish answers or you may use a separate sheet of paper.

1. Please explain why you would like to be a Student Council representative this year. How would you personally contribute to the Council?

2. Tell about yourself. What schools have you attended? What type of leadership experiences have you had both in school and in the community?

3. If you could make ONE improvement at Henderson Middle School, what would it be and why?

4. How do you respond when people don't agree with your ideas?

5. Student Council raises money every year to benefit our school. Please explain how you think this money should be used and why.

Henderson Middle School Student Council Activity Goals

Keep this sheet for your use
Do NOT submit with Application Packet

1. To provide opportunities for students to gain leadership skills and an appreciation for responsibility and accountability.
2. To provide ways in which students may broaden their interests and develop new experiences.
3. To foster healthy student-student, student-teacher, student-administration, and student-community interaction.
4. To provide a channel of communication through which students can contribute to the school program.
5. To develop an interest in current issues that involves all segments of the student population.
6. To promote more student body involvement through pep assemblies, "information" assemblies and other whole-school events.

Final Checklist

Have you completed the ENTIRE Application Process?

If you're reading this, you've done the most important part of the process, which is reading the entire packet.

The completed packet is due in room 508 on or before 4:15pm, Wednesday September 4th.

Videos and Campaign Posters are due in room 508 before 4:15 pm
Monday, September 13th 2019

**Keep this page for your use! Do not submit
with packet!**